## Proposer details

|  |  |
| --- | --- |
| **Name** |  |
| **School / Discipline** |  |
| **Contact Number** |  |
| **Email Address** |  |
| **Date** |  |

## Details of proposed partner institution

|  |  |
| --- | --- |
| **Name of Institution** |  |
| **Country** |  |
| **Contact Person’s Details:**NameEmail Address |

## Type of activity proposed and brief background details

[ ] Student Exchange [ ] Teaching Staff Exchange [ ]  Professional Staff Exchange

Best practice is to have an initial meeting with the partner institution, and a discussion with relevant academics with reference to the Factors for Success referenced below before submitting this form. Have you completed these initial steps?Yes [ ]  No [ ]

When considering a new partner for this exchange, did you consider an Enlight partner?

Yes [ ]  No [ ]

## Reasons for proposing this new exchange link and anticipated outcomes:

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| --- |
|  |
| Proposed first year of activity: |  |

**Indicators for Success Checklist**

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| --- | --- | --- |
|  | Low Success Factors | High Success Factors |
| Ranking | Not ranked nationally or globally  | Ranked similarly or above University of Galway nationally or globally |
| Academic | No partnership goals or outcomes set out by either/both institutionsLack of clarity on how agreement works in practiceNo clear demand for linkIncomparable academic standards Semesters are not aligned resulting in students missing exams or modulesNo suitable modules identifiedLimited range of English-taught courses available at the appropriate level, for non-language exchangesVery low staff to student ratios (≤ x)Negative previous experience with partnerLack of clarity on conversion of grades and credits. | Evident compatible partnership goals and outcomes from both institutionsClear plan on numbers, timing and capacity for link between partnersVery clear demand for link currently and in future yearsComparable academic standardsSemesters clearly aligned without impact on studentsAbundance of appropriate modules available.Sufficient courses available, and at appropriate level, for non-language student exchanges High staff to student ratiosPrevious positive history with partnerClear alignment & conversion of grades and creditsOpportunity for virtual/blended learningOpportunities for placement/research experiences |
| Practicality | Expensive (cost of living, etc) / lack of funding supportLocated in area deemed unsafe to travel to by Department of Foreign AffairsLocated in politically unstable areaDestination is hard to reach / unpopular Lacking in partner resources such as academic support, administrative back-up, library facilities, and accommodation support servicesAccommodation is scarce and/or very expensiveInadequate student mentoring and supportLimited inductionNo appropriate disability support servicesInsufficient supports available in English for non-language student exchanges | Located in an easy to reach destination that is affordable and popularFull partner resources available to visiting students such as academic support, library services, and administrative back-up. On campus accommodation provided to students as part of agreement or accommodation support office availableReasonably priced accommodation readily availableComprehensive induction and student mentoring availablePartner can offer satisfactory disability supports English-speaking support staff available at partnerOpportunities for work/income on campus |
| Strategy | Does not fit into the overall strategic objectives of the College and the University’s institutional valuesDoes not promote diverse approaches to teaching, learning and research.Unfamiliarity with partner / no previous relationshipEthical concernsNo sustainability policy/strategyAssociation with partner could have negative impact on University of Galway | Supports College’s strategic objectives and aligns with the University’s institutional valuesWill enhance approaches to teaching, learning and researchIdentifiable opportunities for staff collaboration and T&L developmentPositive previous association with partner institutionResearch excellence reputationClear action plan compatible with strategy (incl. sustainability)Institutions in countries/regions with high future potential in research/innovationAssociation with partner will result in positive impact on University of Galway |
| Management | Significant costs or resources to implementSignificant level of admin support requiredConflict with currently established agreementsNegative impact on current courses due to space/resource requirementsPotentially difficult visa process | Zero/cost resources requiredLow level of admin support to set up and supportAccess to third party and/or partner funding opportunities |
| Other | No evidence of student interest in destination. | Student feedback indicates strong interest in destinationSite visit has taken place, and report indicates a positive evaluation regarding all practical and academic aspects of proposed exchange |